



Industrial Tech Services, Inc.

321 TRIPORT RD, P.O. BOX 490, GEORGETOWN, KY. 40324 / 502-863-4941 / FAX 502-867-5850

The account sales representative – PE Division

Responsibility:

- B2B sales product/equipment.
- Communicate with customer via phone calls, email with excellent follow up skills
- Prepare quotations, negotiate and resolve pricing issue with the customer and supplier.
- Coordinate the logistic by understanding import and export rules/regulation.
- Manage the lead time with the maker for the product/equipment.
- AR collection
- Other duties as assigned.

Requirement:

- Team worker, time sensitive, responsible, detail oriented and self-motived.
- Proficient with Microsoft Word, Excel. PowerPoint and Outlook
- Excellent interpersonal communication skills.
- Must be able to read, write and speak English.
- Japanese language is plus.
- Sales experience is plus.