



## **Industrial Tech Services, Inc.**

321 TRIPORT RD, P.O. BOX 490, GEORGETOWN, KY. 40324 / 502-863-4941 / FAX 502-863-5173

### **Technical Sales Representative**

Industrial Tech Services has a position open for a Tech Sales Representative to join our team in Georgetown, KY. The chosen candidate must be able to travel out of state. 20% travel.

Required: Business sales experience and Japanese/English speaking

Responsibilities of the Tech Rep include:

- Liaise between product development, sales, sourcing, supply chain management and operations for new products starting production and changes to products in production.
- Manage detailed launch plan on all new major programs. This includes product definition delivery, launch timeline, and material readiness as needed.
- Manage product change processes and initiate and coordinate engineering changes and product closeout.
- Host regular meetings with the core project teams.
- Coordinate internal product education meetings, tools and strategies.
- Coordinate internal and external resources for execution of projects.
- Set deadlines, assign responsibilities, monitor and summarize project progress.
- Develop project scopes and objectives with project members to ensure on-time completion.
- Measure project performance using appropriate tools and techniques.
- Create and maintain comprehensive project documentation.
- Escalate problems to management as needed.
- Conform to all safety and quality requirements and procedures.
- All other duties as assigned.

Positions desired skills, but not limited to:

- Bachelor's Degree in Management and/or related field and a minimum of 3 years of related or relevant experience in an industrial/manufacturing environment.
- Excellent written and verbal communications skills.
- Strong project management skills.
- Strong ability to multi-task.
- Established leadership qualities.
- Knowledge of basic engineering concepts, business management, economics, materials management, accounting, and team building.
- Proven project management experience is a plus but not required.
- Knowledge of manufacturing processes is a plus but not required.
- Must be able to travel and work at the customer sites.
- Must be able to travel out of state

Submit resumes to [ewilson@itslex.com](mailto:ewilson@itslex.com) to learn more about this position!